

Folsom Board of Education  
1357 Mays Landing Road  
Folsom NJ 08037

REGULAR BOARD OF EDUCATION MEETING  
TUESDAY, NOVEMBER 21, 2023 – 6:00 PM

**MINUTES**

**MISSION  
STATEMENT**

Our mission is to create a learning environment that honors family values and serves the unique academic, physical, social, and emotional needs of all students in a safe and caring environment. We strive to foster our students' creativity and self-determination to develop a lifelong love of learning. We encourage students to approach learning as problem-solvers, designers, and creators by providing access to the technologies, tools and resources needed to achieve their goals. Folsom staff members are committed to working with parents and community partners to enable students to understand the world around them and the talents within them, so they can become fulfilled individuals and active, compassionate citizens.

**CALL TO  
ORDER**

Mr. Smith, President of the Folsom Board of Education, called the meeting to order at 6:02 pm.

**ROLL CALL**

The following members were present: Daria DeStefano, Tiffani Dych, Lisa O'Toole, Glenn Smith, John Thomas, and Andrea Way; also, in attendance were the Superintendent, Kevin Fricke, the Business Administrator, Christopher Veneziani, and the Board Attorney Kasi M. Gifford. Marisa Scibilia was absent.

**OPEN PUBLIC  
MEETINGS ACT  
STATEMENT**

The New Jersey Open Public Meetings Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Folsom Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Municipal Building, Folsom Elementary School, the Press of Atlantic City and the Hammonton Gazette.

**EXECUTIVE  
SESSION**

On a motion made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, at 6:04 PM the Board of Education adjourned, by Resolution, into Executive Session, from which the general public was excluded, to discuss personnel, finance, student matters, legal or any other matter appropriate for this session. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. A motion was

made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to return to open session at 6:27 PM.

**PLEDGE TO  
THE FLAG**

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**PRESENTATIONS**

**COMMUNICATION**

**FIRST OF TWO,  
PUBLIC  
PARTICIPATION**

1. Sign in at the room entrance.
2. Wait to be recognized before making your comment.
3. State your full name and address before commenting. Identify the agenda item that you wish to comment on.

Time limit for discussion is 5 (five) minutes. Total time limit for public discussion is 30 (thirty) minutes.

**BOARD OF  
EDUCATION  
BUSINESS**

Committee Reports:

Superintendent's Report:

Business Administrator's Report:

Old Business/Updates:

New Business:

**APPROVAL OF  
MINUTES**

1. Upon the recommendation of the Business Administrator, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, except Tiffani Dych and Andrea Way ABSTAINED, to approve the regular and executive sessions minutes of October 17, 2023 (Regular Meeting).

*(Attachment A)*

## FINANCIAL

Upon the recommendation of the Business Administrator, a motion was made by John Thomas, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

**2. Budget Summary Report**

A budget summary report is submitted for review.

*(Attachment B)*

**3. Line item transfers**

Motion to approve the attached transfer of funds within the 2023-2024 operating budget.

*(Attachment C)*

## CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

- 4.** Motion to approve a special education tuition contract with the Buena Regional Board of Education to provide special education services for 1 student for the 2023-2024 school year, at a cost of \$31,007.

*(Attachment D)*

- 5.** Motion to approve a special education tuition contract with the Gloucester County Special Services School District to provide special education services for 1 student for the 2023-2024 school year, at a cost of \$86,760.

*(Attachment E)*

- 6.** Motion to approve a shared services agreement with the Atlantic County Special Services School District to provide itinerant services for the 2023-2024 school year, as needed, per the costs listed in the contract.

*(Attachment F)*

- 7.** Motion to approve a joint transportation agreement with the Greater Egg Harbor Regional High School District, to provide transportation for 6 special education students for the 2023-2024 school year, at a cost of \$209,409.54.

Date	Destination	Route	Cost
9/7/23 – 9/8/23	Archway Schools	ARCH- 1	\$593.34
9/1/23 – 6/30/24	Bankbridge Regional School	BBRE2	\$51,733.80
9/1/23 – 6/30/24	Y.A.L.E. School, Atlantic	YL-A1	\$27,172.80
9/1/23 – 6/30/24	Y.A.L.E. School, Southeast	YL-SE	\$37,029.60

9/1/23 – 6/30/24	Mullica Township Schools	F-MT	\$61,920.00
9/1/23 – 6/30/24	Reeds Road School	BF-RR	\$30,960.00

(Attachment G)

8. Motion to approve a joint transportation agreement with the Buena Board of Education, to provide transportation for 5 students to Folsom School for the 2023-2024 school year. This will provide \$4,395.20 in revenue to the district.

(Attachment H)

## DISPOSAL

Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

9. Motion to approve the following resolution for the disposal of surplus property:

WHEREAS, the Folsom Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Folsom Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, be it RESOLVED by the FOLSOM BOARD OF EDUCATION in the BORO OF FOLSOM, County of ATLANTIC, as follows:

(1) The sale of the surplus property shall be conducted through GovDeals in accordance with the terms and conditions of the cooperative purchasing contract 041316-GDI through Sourcewell. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Business Office of the Folsom Board of Education.

(2) The sale will be conducted online and the address of the auction site is govdeals.com.

(3) The sale is being conducted pursuant to Local Finance Notice 2008-9.

(4) A list of the surplus property to be sold is as follows:

**Lot A: 55 – iPad 2 devices with cases**

**Lot B-L: 55 – iPad Air devices with cases (sold in lots of 5)**

(5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.

(6) The Folsom Board of Education reserves the right to accept or reject any bid submitted.

## PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by Lisa O’Toole, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

10. Motion to approve the resignation of Christopher Veneziani, Assistant Superintendent / School Business Administrator / Board Secretary, effective December 31, 2023.

*(Attachment I)*

## HIB

Upon the recommendation of the Superintendent, a motion was made by Daria DeStefano, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

11. Motion to affirm the determination of the submitted Harassment, Intimidation, and Bullying report for October 2023, as discussed in executive session.

## STATE SUBMISSIONS

Upon the recommendation of the Superintendent, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

12. Motion to approve the submission of the Folsom School NJQSAC District Improvement Plan.
13. Motion to approve the Folsom School District Preschool Projected Enrollment for the 2024-2025 school year, as listed below.

	In District Projected (2024-2025)
3 year olds	15
4 year olds	14
IEP in General Education Classroom	1
Total Students	30
Classrooms	2

## FIELD TRIPS / TRAVEL / SUBSTITUTES / VOLUNTEERS / FIELD PLACEMENTS

Upon the recommendation of the Superintendent, a motion was made by Lisa O'Toole, second by Daria DeStefano, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

14. **Field Trips**  
Motion to approve the following field trips:

Date of trip	Grade/Teacher	Bus Cost
11/21/2023	Falco / Kindergarten	\$308.99
5/30/2024	Hathaway / 8th Grade	\$666.02

15. **Travel**  
Motion to approve the following professional development and travel/expense reimbursement:

<b>Name</b>	<b>Workshop/Training</b>	<b>Date</b>	<b>Estimated Mileage</b>	<b>Other Costs</b>
A. Noll	Working w/multilingual learners & their families	10/25, 11/15 & 12/5	Galloway	-
M. Hetzel	Southern Regional Early Childhood Collaborative Meeting	10/24	Tuckerton	-
M. Hetzel	Southern Regional Early Childhood Collaborative Meeting	12/5	Waterford	-
M. Hetzel, K. Santilli, K. Nemerov	Waterford School Visit re: St. Baldricks	11/15	Waterford	-

16.

#### **Substitutes**

Motion to approve the following substitutes, subject to a 90-day grace period to complete the Sexual Misconduct / Child Abuse Disclosure requirements, P.L. 2018, c. 5:

<b>Name</b>	<b>Sub Area</b>	<b>Request for</b>
Wood, Jamie	Teacher/Support Staff	approval
Doughty, Daryl	Teacher	approval
Dagostino, Joanne	Support Staff	approval

## **FINANCIAL**

Upon the recommendation of the Business Administrator, a motion was made by Andrea Way, second by Tiffani Dych, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

17.

#### **Board Secretary/Treasurer's Reports/Certification**

Pursuant to N.J.A.C. 6A: 23A-16.10(c) 3, the Board Secretary certifies that as of **October 31, 2023**, no budgetary line-item account has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3.

The **October 31, 2023** preliminary Reports of the Board Secretary and Board treasurer, pursuant to N.J.A.C. 6A: 23A-16.10, certify that after review of the Board Secretary's monthly financial report (revenue and appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A: 23A-16.10(c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The Board approves the Treasurer's report in accordance with N.J.A.C. 18A: 17-36 and 18A: 17-9 for the month of **October 2023**, pending audit. The Treasurer's Report and the Secretary's report are in agreement for **October 2023**.

*(Attachment P)*

18. **Bills List**  
Motion to approve the payroll, agency, and bills list of **\$700,247.18** for **November 2023**.  
*(Attachment Q)*

## CONTRACTS

Upon the recommendation of the Business Administrator, a motion was made by Daria DeStefano, second by Lisa O'Toole, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

19. Motion to approve a program service agreement with Allied Document Solutions to supply Folsom School District with toner, on an as needed basis, from November 17, 2023 through November 16, 2026. The cost of this contract is per toner cartridge and estimated to be \$6,000 per year.  
*(Attachment R)*
20. Motion to approve a shared service agreement with Mullica Township School District to share a paraprofessional substitute aide beginning December 1, 2023 through December 31, 2023 at \$110 per day, pending attorney review.

## PERSONNEL

Upon the recommendation of the Superintendent, a motion was made by John Thomas, second by Andrea Way, ALL MEMBERS PRESENT VOTED YES, to approve the following item(s):

21. Motion to approve a contract for Sara Simpson, School Business Administrator / Board Secretary, at a salary of \$118,000 prorated, for the 2023-2024 school year, as submitted and approved by the Atlantic County Executive Superintendent of Schools.  
*(Attachment S)*

## BOARD OF EDUCATION BUSINESS

22. A motion was made by Tiffani Dych, second by Glenn Smith, ALL MEMBERS PRESENT VOTED YES, to approve Daria DeStefano, Lisa O'Toole, John Thomas, and Andrea Way to attend the National School Board Association (NSBA) Conference in New Orleans, LA on April 6<sup>th</sup> through April 8<sup>th</sup> 2024.

## FOR YOUR INFORMATION

Director of Curriculum, Instr, & Special Services Report	<i>(Attachment J)</i>
Technology Report	<i>(Attachment K)</i>
Supervisor of Buildings & Grounds Report	<i>(Attachment L)</i>
School Nurse's Report	<i>(Attachment M)</i>
Fire / Security / Bus Evacuation Drill Report	<i>(Attachment N)</i>
Office Referral Report	<i>(Attachment O)</i>

## **FINAL PUBLIC PARTICIPATION**

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## **ADJOURNMENT**

Having no further business to discuss, a motion was made by Andrea Way, second by John Thomas, ALL MEMBERS PRESENT VOTED YES, to adjourn at 6:36 PM.